
Job Description

30 Days to Family Coach

Organization: Kinnect

Program: 30 Days to Family Ohio

Reports to: Project Director

Job Location: Home office*

Salary: \$48,000/yr

Benefits: Medical, Dental, Retirement

*Kinnect is located in Cleveland, Ohio. This coach would ideally live in NW Ohio, and have daily travel to Child Welfare Agencies in NW Ohio.

Position Summary

The 30 Days to Family Coach is responsible for providing coaching and support for one (1) 30 Days to Family Specialist in each of five (5) Ohio Counties. The support comes in the form of ensuring fidelity to the model, communication among the 5 counties to develop mutual support, and case consultation. The role also includes weekly supervision of the Family Specialists and ongoing collaboration with Foster and Adoptive Care Coalition leadership and Family Specialists in St. Louis, MO.

Essential Philosophies

The importance of the 30 Days to Family® philosophy can hardly be overemphasized. Strongly held beliefs influence not only implementation practices but also the approach to and nature of engagement with families. All candidates for the 30 Days to Family® must demonstrate their commitment to the following program philosophies:

- Family takes care of family
- All families include members who are willing and able to care for children
- Children deserve to be with their family; nobody loves you like your family
- Professionals are not the experts; families are the expert and may need help discovering and organizing the strengths that are there
- Relatives have a right to know family exists (including heretofore uninvolved paternal relatives)
- Everyone has something to contribute

Essential Functions

- Coach one (1) 30 days to Family Specialist in each of five (5) Ohio counties
- Provide direct support to 30 Days to Family Specialists, including:
 - Interpreting and articulating the program model
 - Communication among 5 counties to develop mutual support
 - Daily check-in with each Specialist for technical assistance, including relative/kin searching to help move a case forward, barrier busting, and licensure for placement providers.
 - Weekly case consult with each Specialist, including review of search tools, genogram, and family engagement tools
- Conduct quarterly file reviews for each Specialist * Manage the intake and referral process for prospective 30 Days to Family clients
- Facilitate communication with referral agencies and court personnel to ensure effective service delivery

- Assist the case manager and court officials with meeting the Fostering Connections to Success Act, applicable Ohio statutes and policies regarding relative/kin notification and placement
- Accompany Specialist to initial meetings and hearings for clients, as needed
- Evaluates and discerns how each case with its individualized plan meets benchmarks, including:
- Identifying and documenting at least 80 family/kin for each client through Family Finding search activities, including: internet and database searches, Children's Division and Juvenile Court case file reviews, client and family interviews
- One primary placement option, with at least one-backup (preferably two)
- Completed family engagement tools, including the Roadmap to Family, genogram, and contact log
- Placement for at least 70% of youth by case closure
- Case closure within an average of 30 business days
- Completed closing packet (Continued Planning Summary) * Make certain that accurate files and records are maintained for each client, for internal and external review

Minimum Requirements

Education: At least a bachelor's degree in social work, drug and alcohol education, counseling, psychology, or criminal justice.

Experience: Past supervisory experience. Demonstrated experience working with interdisciplinary teams utilizing innovative strategies to overcome obstacles. Direct experience in the child welfare field with knowledge of foster care and adoption.

Masters or some type of licensure and experience in resource parent licensing strongly preferred.

Skills/Qualifications:

- Capacity to work among child welfare and court teams
- Demonstrated commitment to the above essential philosophies
- Ability to work outside of a "business as usual" model, including:
- a "relentless" search for family
- vigorous search for and engagement of fathers
- a strength-based approach to engaging family members in a problem-solving process to identify and organize their collective resources to support relative placement * Excellent written and verbal communication
- Strong organizational skills and superior time management
- Professional maturity to work independently, while also engaging with peers and supervisory staff
- Superior advocacy skills
- Experience in team persuasion and facilitation, including conflict resolution and negotiation
- Ability to present accurate, timely reporting and closing documents
- Adaptability and flexibility
- Ability and comfort working with diverse populations in various environments
- Basic knowledge of Microsoft Office programs
- Understanding of, or ability to learn, Genopro

Working Conditions:

- Daily travel among the five assigned counties and surrounding areas
- In-office and field work required including community and in-home visits
- Working hours that meet the needs of the child and family, i.e. evenings, weekends, or in excess of 40 hours per week
- Some infrequent travel outside the service area may be required to pursue placement options

DISCLAIMER: The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of employees assigned to this position.

Job Type: Full-time

Salary: \$48,000.00 /year